

IDER Appendix

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Sharing documents

Documents should only be shared with outside individuals or agencies in PDF format.

Confidential documents

Items marked confidential should only be shared with the designated agencies unless approved by a supervisor. If approved only share in PDF format

- **CCSF:** City & County of San Francisco
- **DPH:** Department of Public Health
- **CDCP:** Communicable Disease Control and Prevention

IDER Appendix

A Activation and Notification

a. IDER Activation

- 1 IDER Activation & Notification Protocol
- 2 IDER/DPH/CCSF Key Contacts
- 3 BIDEU Confidential Contact Information
- 4 CDCU Confidential Contact Information
- 5 CDPU Confidential Contact Information

b. DOC Activation

- 1 DOC Activation Plan
- 2 Audio Video Instructions 1380 Howard
- 3 DOC Plan 9/9/10
- 4 Labels
- 5 METS Master Directory 080110
- 6 DOC Phone List for Hospitals, Ambulances, Blood Bank, EMS Contacts
- 7 SFGH Command Center Disaster Notification Guide
- 8 Phone List - Community Oriented Primary Care 113009
- 9 DOC Phone List for DPH Clinics and Long Term Care
- 10 DOC Phone List for Community Programs Sites by division
- 11 CCSF DOC Locations and Phone Numbers
- 12 City White Pages for DPH DOC File
- 13 1380 DOC Map (Commander and Staff - Room 544)
- 14 1380 DOC Map (Logistics and FA Sections - Room 429)
- 15 1380 DOC Map (Operations Section - Room 1010)
- 16 1380 DOC Map (Plans Section - Room 537)
- 17 1380 DOC Map (Radio Communications and IT - Room 451)

c. Outdoor Sampling Detector Activation

- 1 BioWatch Notification Protocol
- 2 Master BioWatch Notifications Checklist
- 3 Local BAC Conference Call Format (check BioWatch portal for updates)
- 4 National BioWatch Conference Call Format (check BioWatch portal for updates)
- 5 Location of BioWatch Portal log in information and plans
- 6 Biowatch SEMS Organizational Structure (check BioWatch portal for updates)

d. Indoor Sampling Detector Activation

- 1 BDS Responsibilities of Participating Agencies
- 2 SF Emergency Communications Department BDS Standard Operating Procedures

B ICS Forms

- 1 ICS Forms Overview
- 2 Incident Action Plan Cover Sheet IAP
- 3 Incident Briefing Form #201
- 4 Incident Objectives and Update Form #202
- 5 Module Objective and Update Form #202b
- 6 Personnel and Communications List #205
- 7 Medical Plan Form #206
- 8 Personnel Sign-in Form #211
- 9 General Message Form 213
- 10 Resource Order Form #308
- 11 CDCP Fax Form
- 12 CDCP Letter Head

C Job Action Sheets

a. Command

- 1 Command Staff

b. Plans Section

- 1 Plans Section Staff
- 2 Situation Status Unit
- 3 Resource Status Unit
- 4 Documentation Unit
- 5 Technical Specialist Unit
- 6 Demobilization Unit

c. Operations Section

- 1 Operations Section Staff

d. Information and Guidance Branch

- 1 Information and Guidance Branch Staff
- 2 Inquiries Group
- 3 Phone Bank Team

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4	Content Group
5	Infection Control/ Occupational Health Guidance Team
6	Clinician Guidance Team
7	Clinician Consultation Unit
8	Special Settings Guidance Team
9	Public Guidance Team
10	Dissemination Group
e.	Disease Containment Implementation Branch
1	Disease Containment Implementation Branch Staff
2	Community Mitigation Group
3	Mass Prophylaxis Group
4	POD Area Management Team
5	POD(s)
6	Push Distribution Team
7	Staff Assignment and Training Team
8	Restriction, Exclusion, and Clearance Group
9	Isolation and Quarantine Group
10	Home-Based Isolation & Quarantine Team
11	Home Isolation & Quarantine Unit
12	Facility-Based Isolation & Quarantine Team
13	Facility Isolation & Quarantine Unit
f.	Medical Treatment Branch
1	Medical Treatment Branch Staff
2	Medical Transport Regulation Group
3	Healthcare Sites Group
4	Hospital Team
5	Community Clinic Team
6	Mental Health Clinic Team
7	Other Licensed Facilities Team
8	Field Base Care Team
9	Mass Facilities Group
g.	Epidemiology and Surveillance Branch
1	Epidemiology and Surveillance Branch Staff
2	Investigation Group
3	Case Investigation Team
4	Contact Investigation Team
5	Field Investigation Team(s)
6	Laboratory Liaison Team
7	Surveillance Group
8	Surveillance Team
9	Syndromic Surveillance Team
10	Syndromic Surveillance Field Unit(s)
11	Laboratory Group
12	Lab Receiveing & Documentation Team
13	Lab Testing Team
14	Sample Prep Unit
15	PCR Unit
16	Conventional Testing Team
17	Lab Surge Team
h.	Data Branch
1	Data Branch Staff
2	Data Analysis Group
3	Application Support Group
i.	Logistics Section
1	Logistics Section Staff
2	Personnel Unit
3	Staff Staging Area
4	Volunteer Management Team
5	Supplies Unit
6	Pharmaceutical & Medical Supplies Sub-Unit
7	Pharmaceutical & Medical Caches
8	Receipt, Store, Stage Warehouse
9	Facilities Unit
10	Communication Equipment Unit
11	Information Technology Unit
j.	Finance Section
1	Finance Section Staff
2	Procurement Unit
3	Cost Unit

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- 4 Time Tracking Unit
- 5 Claims Unit

D Command

E Plans

- 1 IDER Organization Wall Chart
- 2 Maps - World, USA, San Francisco, Bay Area
- 3 Guidance for the Scale and Scope of a Pandemic Flu Response
- 4 Demobilization Planning Guide
- 5 Command Staff Meeting Agenda
- 6 ICS Form Tracking Spreadsheet
- 7 Debrief Agenda
- 8 Situation Status Google Board Information
- a. Indoor Monitors**
- 1 USPS Facility and Indoor Sampling Detection Details
- 2 Map of USPS Processing & Distribution Center
- 3 CDC. Responding to detection of aerosolized Bacillus anthracis by autonomous detection systems in the workplace. MMR 2004; 53 (No.RR-7): [1-11]
- 4 CDC. Biohazard Detection System Recommendations for Public Health Initiation of Anthrax Post-exposure Antibiotic Prophylaxis. Memo. October 6, 2006.
- b. Outdoor Monitors**
- 1 Location of BioWatch Monitors
- 2 Map of San Francisco BioWatch Detectors (check BioWatch portal for updates)
- 3 BioWatch Filter Testing Agents and Process
- 4 Interpretation of a BioWatch Alert
- 5 SF BAC Decision Matrix Following a BioWatch Actionable Result (check BioWatch portal for updates)
- 6 F. Tularensis and Brucella Guidelines for Responding to an Outdoor BAR (check BioWatch portal for updates)
- 7 SF Bay Area BioWatch Consequence Management Plan (check BioWatch portal for updates)
- 8 Federal Biowatch Outdoor Guidance
- 9 Indoor Stability of Diverse Pathogens Poster
- 10 BioWatch Portal Quicksheet
- 11 BioWatch Preparedness & Response Guidance Part I (check BioWatch portal for updates)
- 12 BioWatch Preparedness & Response Guidance Part II (check BioWatch portal for updates)

F Information and Guidance

- a. Inquiries**
- 1 Information Request and Assignment Form
- 2 Log of Requests, Assignments and Disseminations
- 3 Phone Bank Manual
- 4 Phone Bank Site Layout
- b. Content Development**
- b1. Public Guidance**
- 1 Public Health Information Line Script for BDS Alert
- 2 BioWatch *Tularensis* Santa Clara Press Release, Oct. 31, 2005
- 3 Anthrax BDS Alert Scenario
- 4 Public Message during event- Anthrax Scenario
- b1.1. Fact Sheets**
- 1 Anthrax FAQs
- 2 Botulism FAQs
- 3 Brucellosis FAQ's
- 4 Burkholderia FAQ's
- 5 Plague FAQ's
- 6 Smallpox FAQ's
- 7 Tularemia FAQ's
- 8 VHF FAQ's
- 9 Avian Influenza One Page FAQ.
- 10 Avian Influenza One Page FAQ. Spanish
- 11 Avian Influenza One Page FAQ. Chinese
- 12 Avian Influenza in Chickens/Animal Care and Control FAQ
- 13 Pre-incident General Information about BDS Response (Distributed to USPS Employees before Alert)
- 14 Pandemic Flu - San Francisco City & County Preparedness FAQ
- 15 Anthrax FAQ Chinese-2007
- 16 Anthrax FAQ Spanish-2007
- 17 Botulism FAQ Chinese-2007

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- 18 Botulism FAQ Spanish-2007
- 19 Burkholderia FAQ Chinese-2007
- 20 Burkholderia FAQ Spanish-2007
- 21 Brucellosis FAQ Chinese-2007
- 22 Brucellosis FAQ Spanish-2007
- 23 Plague FAQ Chinese-2007
- 24 Plague FAQ Spanish-2007
- 25 Smallpox FAQ Chinese-2007
- 26 Smallpox FAQ Spanish-2007
- 27 Tularemia FAQ Chinese-2007
- 28 Tularemia FAQ Spanish-2007
- 29 VHF FAQ Chinese-2007
- 30 VHF FAQ Spanish-2007
- 31 Measles FAQ-2009
- 32 Measles FAQ Chinese-2009
- 33 Measles FAQ Spanish-2009
- 34 Measles FAQ Vietnamese-2009
- 35 Measles FAQ Russian-2009
- 36 Measles FAQ Tagalog-2009

b2. Clinician Guidance

b2.1 Health Alerts

- 1 Health Alert Development and Dissemination Protocol
- 2 Health Alert Template
- 3 Health Alert Request Form
- 4 Health Alert Cover Sheet Template
- 5 Memo to Clinicians Template
- 6 Anthrax Pre-written BT Health Alert
- 7 Botulism Pre-written BT Health Alert
- 8 Brucellosis Pre-written BT Health Alert
- 9 Burkholderia Pre-written BT Health Alert
- 10 Plague Pre-written BT Health Alert
- 11 Smallpox Pre-written BT Health Alert
- 12 Tularemia Pre-written BT Health Alert
- 13 VHF Pre-written BT Health Alert
- 14 Health Alert Content for BDS
- 15 Health Alert Biowatch Template
- 16 San Francisco Health Advisory: Environmental Detection of *F. Tularensis* in San Jose 10/31/05

b2.2 Clinician Reference Documents

- 1 Anthrax, Infectious Disease Emergency Guide
- 2 Avian Influenza, Infectious Disease Emergency Guide
- 3 Botulism, Infectious Disease Emergency Guide
- 4 Brucellosis, Infectious Disease Emergency Guide
- 5 Plague, Infectious Disease Emergency Guide
- 6 Smallpox, Infectious Disease Emergency Guide
- 7 Tularemia, Infectious Disease Emergency Guide
- 8 Viral Hemorrhagic Fevers, Infectious Disease Emergency Guide

b3. Clinician Consultation Unit

b4. Infection Control / Occupational Health Guidance

b4.1 Occupational Health

b4.2 Infection Control

- 1 Biological Respiratory Protection Program Grid
- 2 High Hazard Procedure Respiratory Protection Recommendations
- 3 SFDPH Interim Infection Control Recommendations for Healthcare Settings during an Infectious
- 4 Environmental cleaning checklist
- 5 Infection Control and Social Distancing Strategies Overview
- 6 CDC Educational instructions on how to don and remove PPE
- 7 Instructions on Hand Hygiene
- 8 Guide for Developing Infection Control Recommendations
- 9 Instructions on Home Cleaning & Disinfecting
- 10 Evaluation for Home Suitability for Isolation
- 11 Infection Control for BDS

b4.3 Decontamination

- 1 BDS Decontamination Procedure
- 2 Information about BDS Alert, Anthrax, & Decontamination (post and read to USPS Employees at
- 3 USPS Status Form (USPS Employees complete after Decontamination
- 4 Guidelines on Decontamination for Biological Agents

b4.4 Respiratory Aerosol Transmissible Infection Control

- 1 Pandemic Influenza- Phase 6 Infection Control Recommendations
- 2 Pandemic Influenza- Phase 4 & 5 Infection Control Recommendations

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- 3 Self-Monitoring Log for Exposed Workers to Known Respiratory Disease
- 4 Worksheet on Health Officer's Considerations for Pandemic Flu Non-pharmaceutical interventions - Extended Dismissal of Students for School
- 5 Severe Pandemic Influenza Public Health Response Matrix
- 6 Algorithm for Extended Dismissal of Students from Schools as part of response to an Influenza
- 7 Infection Control Strategies for an Unknown RAT Disease

b5. Special Settings Guidance

c. Dissemination

- 1 Phone Bank Instructions
- 2 Document Dissemination Request Form
- 3 Protocol for Document Dissemination

G Disease Containment Implementation

a Community Mitigation

b Mass Prophylaxis

- 1 BDS Mass Prophylaxis Overview
- 2 Information about Mass Prophylaxis PODs for USPS Employees

b1. POD Operations

- 1 "1-10" Directional sign- 24x36
- 2 "A-E" Directional sign- 24x36
- 3 Arrow Directional signs- 24x36
- 4 All speakers enter here Directional sign
- 5 Allergies Directional sign
- 6 Medicine Pickup Directional sign
- 7 Special Assistance Directional sign
- 8 "Special Needs" Directional sign
- 9 Stop, read, and follow directions Directional sign
- 10 POD Media Handout
- 11 POD Site list
- 12 POD Trailer Locations and Contact Information
- 13 Multi-person Antibiotics Screening Form and Key
- 14 Algorithm for Screening Diagram
- 15 Pharmacy Inventory Control Form

b2. Push Operations

- 1 Closed POD Information Officer- Job Action Sheet
- 2 Closed POD Check In- Job Action Sheet
- 3 Closed POD Check In Lead- Job Action Sheet
- 4 Closed POD Coordinator- Job Action Sheet
- 5 Closed POD Dispenser- Job Action Sheet
- 6 Closed POD Dispenser Lead- Job Action Sheet
- 7 Closed POD Exterior Security Traffic Control- Job Action Sheet
- 8 Closed POD Exterior Security Traffic Control Lead- Job Action Sheet
- 9 Closed POD Form Fill Out Assitant- Job Action Sheet
- 10 Closed POD Form Fill Out Assitant Lead- Job Action Sheet
- 11 Closed POD Interior Security Line Control- Job Action Sheet
- 12 Closed POD Interior Security Line Control Lead- Job Action Sheet
- 13 Closed POD Inventory Tracker- Job Action Sheet
- 14 Closed POD Inventory Tracker Lead- Job Action Sheet
- 15 Closed POD Logistics Chief- Job Action Sheet
- 16 Closed POD Operations Chief- Job Action Sheet
- 17 Closed POD Personnel Coordinator- Job Action Sheet
- 18 Closed POD Personnel Coordinator Lead- Job Action Sheet
- 19 Closed POD Screener- Job Action Sheet
- 20 Closed POD Screener Lead- Job Action Sheet
- 21 Director's Closed POD cover letter
- 22 Closed POD Resource List intent cover letter
- 23 Closed POD Recruiting Resource cover letter
- 24 Closed POD Powerpoint Recruiting Resource
- 25 Closed POD Technical Assistance Resouce cover letter
- 26 Closed POD Planning Workbook
- 27 Recruiting Tri-fold Brochure
- 28 Closed POD Staffing and Space Planning Chart
- 29 Closed POD Supply Checklist
- 30 Closed POD Partner FAQ
- 31 General Recruiting Tri-fold Brochure
- 32 Closed POD Partner Planning with your Local Health Department Worksheet
- 33 Closed POD Partners Policies and Decisions Checklist
- 34 Public Readiness & Emergency Preparedness Act Presentation
- 35 Sample Business Continuity Plan- ready.gov
- 36 Sample Closed POD Registration Form
- 37 Sample Oath of Confidentiality
- 38 Sample Outline for Business Standard Operating Procedures
- 39 Sample Planning Timeline for Closed POD Partners
- 40 Sample Statement for Intent to be a Closed POD Partner
- 41 Sample Voluntary Pre-Screening Survey
- 42 Registered Push Partner

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43	Closed POD Activation Checklist
44	Closed POD Antibiogram Inventory Control Forms
45	Cambridge APC Signs and Pictograms for Mass Dispensing
46	Choosing an Antibiotic- A Sample Algorithm
47	Closed POD Final Event Summary Form
48	Closed POD Organizational Chart Worksheet
49	Daily Supply Inventory Form
50	Deactivation Checklist
51	Formatting for Avery Labels
52	Just In Time Training Checklist
53	Sample California Bay Area Screening Algorithm
54	Sample Closed POD Individual Screening Form
55	Sample Employee Tracking Roster
56	Sample Event Information
57	Sample Maps and Floor Plan Set Up Instructions
58	Sample Multiperson Screening Form
59	Sample Multiperson Screening Form Key
60	Sample Signage from Seattle, WA & San Francisco, CA
61	Tracking Sheet for Community and Field Dispensing
62	Closed POD Training Plan
63	Sample Just In Time Training Presentation
b3.	Staff Assignment and Training
1	POD Staffing Flow Model
2	Staffing Charts
b4.	Drug Information Sheets
1	English Cipro Prophylaxis Information Sheet
2	English Doxy Prophylaxis Information Sheet
3	English Doxy Crushing Instructions
4	Arabic Cipro Prophylaxis Information Sheet
5	Arabic Doxy Prophylaxis Information Sheet
6	Arabic Amox Prophylaxis Information
7	Chinese Cipro Prophylaxis Information Sheet
8	Chinese Doxy Prophylaxis Information Sheet
9	Chinese Amox Prophylaxis Information
10	Chinese Doxy Crushing Instructions
11	Farsi Cipro Prophylaxis Information Sheet
12	Farsi Doxy Prophylaxis Information Sheet
13	Farsi Amox Prophylaxis Information
14	Hmong Cipro Prophylaxis Information Sheet
15	Hmong Doxy Prophylaxis Information Sheet
16	Hmong Amox Prophylaxis Information
17	Italian Cipro Prophylaxis Information Sheet
18	Italian Doxy Prophylaxis Information Sheet
19	Italian Amox Prophylaxis Information
20	Japanese Cipro Prophylaxis Information Sheet
21	Japanese Doxy Prophylaxis Information Sheet
22	Japanese Amox Prophylaxis Information
23	Korean Cipro Prophylaxis Information Sheet
24	Korean Doxy Prophylaxis Information Sheet
25	Korean Amox Prophylaxis Information
26	Russian Cipro Prophylaxis Information Sheet
27	Russian Doxy Prophylaxis Information Sheet
28	Russian Amox Prophylaxis Information
29	Spanish Cipro Prophylaxis Information Sheet
30	Spanish Doxy Prophylaxis Information Sheet
31	Spanish Amox Prophylaxis Information
32	Spanish Doxy Crushing Instructions
33	Tagalog Cipro Prophylaxis Information Sheet
34	Tagalog Doxy Prophylaxis Information Sheet
35	Tagalog Amox Prophylaxis Information
36	Thai Cipro Prophylaxis Information Sheet
37	Thai Doxy Prophylaxis Information Sheet
38	Thai Amox Prophylaxis Information
39	Vietnamese Cipro Prophylaxis Information Sheet
40	Vietnamese Doxy Prophylaxis Information Sheet
41	Vietnamese Amox Prophylaxis Information
42	Anthrax FAQ
43	Anthrax FAQ- Spanish
44	Burkholderia FAQ
45	Burkholderia FAQ- Spanish
46	Pill Crushing and Dosing Instructions
47	Pill Crushing and Dosing Instructions- Spanish
48	Plague FAQ
49	Plague FAQ- Spanish

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50	Tularemia FAQ
51	Tularemia FAQ- Spanish
c	Restriction Exclusion & Clearance
1	Amebiasis Protocol
2	Avian Flu Flowchart
3	Avian Flu Infection Control Recommendation Checklist
4	Avian Flu Protocol
5	Case Clearance Case Template
6	Case Clearance Environmental Health Services Template
7	Case Clearance Employer Manager Template
8	Case Exclusion Case No Specimens Template
9	Case Exclusion Case Specimens Template
10	Case Exclusion Environmental Health Services Template
11	Case Exclusion Employer Manager Template
12	Case Restriction Gastrointestinal Infection Case No Specimens Template
13	Case Restriction Gastrointestinal Infection Case Specimens Template
14	Case Restriction Gastrointestinal Infection Environmental Health Services Template
15	Case Restriction Gastrointestinal Infection Employer Manager Template
16	Case Restriction Non-Gastrointestinal Infection Case No Specimens Template
17	Case Restriction Non-Gastrointestinal Infection Case Specimens Template
18	Case Restriction Non-Gastrointestinal Infection Environmental Health Services Template
19	Case Restriction Non-Gastrointestinal Infection Employer Manager Template
20	Contact Clearance Contact Template
21	Contact Clearance Environmental Health Services Template
22	Contact Clearance Employer Manager Template
23	Contact Exclusion Contact No Specimens Template
24	Contact Exclusion Contact Specimens Template
25	Contact Exclusion Environmental Health Services Template
26	Contact Exclusion Employer Manager Template
27	Contact Restriction Gastrointestinal Infection Contact No Specimens Template
28	Contact Restriction Gastrointestinal Infection Contact Specimens Template
29	Contact Restriction Gastrointestinal Infection Environmental Health Services Template
30	Contact Restriction Gastrointestinal Infection Employer Manager Template
31	Contact Restriction Non-Gastrointestinal Infection No Specimens Template
32	Contact Restriction Non-Gastrointestinal Infection Specimens Template
33	Contact Restriction Non-Gastrointestinal Infection Environmental Health Services Template
34	Contact Restriction Non-Gastrointestinal Infection Employer Manager Template
35	Diphtheria Quicksheet
36	E Coli 0157-H7 STEC Protocol
37	Foodborne Botulism Protocol
38	H1N1 Influenza Case Investigation and Specimen Screening Protocol
39	Hepatitis A Checklist
40	Hepatitis A Protocol
41	Laboratory Form
42	Laboratory Specimen Instructions
43	Measles Case Investigation Checklist and Procedures Follow-up
44	Measles Investigation Quicksheet
45	Meningococcal Protocol
46	Meningococcal Quicksheet
47	Pertussis Quicksheet
48	Rabies Protocol
49	Salmonella Non-typhi Protocol
50	SARS Reports Response Protocol
51	Shigella Protocol
52	Typhoid Fever Protocol
53	Varicella Outbreak Control Guidelines
54	Varicella Quicksheet
55	Wound Botulism Checklist
56	Wound Botulism Protocol
d	Isolation & Quarantine
d1.	Home and Facility Isolation and Quarantine
1	Isolation Order Packet (cover letter, order, termination)
2	Quarantine Order Packet (cover letter, order, termination)
3	Fact Sheet on Isolation and Quarantine Legal Authority
4	Summary of State and Local Laws related to Isolation & Quarantine
5	Protocol on Legal Enforcement of Isolation and Quarantine
6	Protocol for Appeals Conference on Health Officer's Orders for Isolation and Quarantine
7	Instructions on Hand Hygiene
8	Instructions on Respiratory Etiquette
9	Instructions on Environmental Cleaning and Disinfection
10	Instructions on Handling of Eating Utensils, laundry, and wash
11	Status Report Template to DC Branch Director
12	Specimen Collection and Transportation Guidelines
13	Transportation of clients from Home or Non-Healthcare Facilities to Health Care Facilities for
14	Transportation of clients from Home to other Facilities
15	Support Services Referral Form
16	Protocol for Post Exposure Prophylaxis delivery and sign-off from clients

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- 17 Protocol for HCW Self-Monitoring and Log for Disease Symptoms
- 18 Re-assessment/checklists for cessation of Isolation and Quarantine
- 19 Medical/Mental Health Referral Form
- 20 Clinical Monitoring Management Form
- 21 Forms Protocols Grid for Isolation & Quarantine
- d2. Home Based Isolation and Quarantine**
- 1 Status Report Template to I&Q Group Supervisor- Home Isolation
- 2 Status Report Template to I&Q Group Supervisor- Home Quarantine
- 3 Evaluation for Home Suitability for Isolation and Quarantine
- 4 Instructions for Home Isolation
- 5 Instructions for Home Quarantine
- 6 Monitoring Log for Persons on Home Isolation
- 7 Monitoring Log for Persons on Home Quarantine
- 8 Transportation Protocol for Health Worker
- 9 I&Q Go-Kit
- 10 Protocol for PPE and Infection Control Guidelines for IDER staff on Home Visits
- d3. Facility Isolation and Quarantine**
- 1 Status Report Template to I&Q Group Supervisor- Non-HC Isolation
- 2 Status Report Template to I&Q Group Supervisor- Non-HC Quarantine
- 3 Criteria for Non-Healthcare Facility Based Isolation or Quarantine
- 4 Instructions for Non-Healthcare Facilities Based Isolation
- 5 Instructions for Non-healthcare Facilities Based Quarantine
- 6 Initial Medical Admission Evaluation for Persons on Isolation Facility
- 7 Initial Medical Admission Evaluation for Persons on Isolation Quarantine
- 8 Monitoring Log for Persons on Non-Healthcare Facility Based Isolation
- 9 Monitoring Log for Persons on Non-Healthcare Facility Based Quarantine

H Medical Treatment

- 1 San Francisco Health and Medical Contact Information

I Epidemiology and Surveillance

- 1 CDHS Other Outbreak/Other Reportable Disease or Disease of Unusual Occurrence Report
- 2 CDHS Confidential Morbidity Report
- a Investigation**
- 1 San Francisco Infectious Disease Joint Investigation MOU
- a.1. Go Kits and EPI Go-Kits**
- 1 Overview of Go-Kits
- 2 Computer Check-out Protocol
- 3 Go-Kit Check out Protocol
- 4 List of Go-Kit Supplies
- 5 Instructions on Donning PPE
- a.2. Specimen Collection**
- 1 Specimen Collection and Handling During Transport
- 2 Specimen Receiving Information
- 3 Specimen Submittal Form
- 4 CDHS VRDL Viral Specimen Submittal Form
- 5 CDHS Norovirus Outbreak Specimen Submittal Form
- 6 SFDPH Influenza Specimen Collection Instructions
- 7 SFDPH Norovirus Specimen Collection Instructions
- 8 SFDPH VZV Smallpox Specimen Collection Instructions
- a.3. Investigation Forms**
- 1 Anthrax (Human) Case Report Form, CDPH
- 2 Avian Influenza Screening Form
- 3 Avian Influenza Contact Monitoring Form
- 4 Avian Influenza Case Report Form
- 5 Bioterrorism Disease Specific Investigation Algorithms
- 6 Botulism Case Report – Wound or Foodborne, CDPH
- 7 Botulism Investigation Algorithm
- 8 Brucellosis (Undulant Fever)/Q Fever/Tularemia Case Report Form (CDPH)
- 9 Brucellosis Investigation Algorithm
- 10 Cholera and other Vibrio Illness Surveillance Report
- 11 E. Coli Case Report Form (CDPH)
- 12 Plague Investigation Algorithm
- 13 Plague Contact Surveillance Form
- 14 Plague Individual Contact Surveillance Form
- 15 SARS Case Report Form, CDC
- 16 Smallpox Contact Management Algorithm

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- 17 Smallpox Contact Surveillance Form
- 18 Smallpox Individual Contact Surveillance Form
- 19 Tularemia Investigation Algorithm
- 20 Unspecified Gastrointestinal Illness Case Investigation Form (CDPH)
- 21 Unspecified Respiratory Illness Outbreak Case Investigation Form (CDPH)
- 22 Unspecified Neurologic Illness Outbreak Case Investigation Form (CDPH)
- 23 Unspecified Fever Rash Illness Outbreak Case Investigation Form (CDPH)
- 24 Viral Hemorrhagic Fevers (VHF) Contact Management Algorithm
- 25 Viral Hemorrhagic Fevers (VHF) Contact Surveillance Form
- 26 Viral Hemorrhagic Fevers (VHF) Individual Contact Surveillance Form
- 27 Viral Hemorrhagic Fevers (VHF) Investigation Algorithm
- 28 Waterborne Disease Outbreak Report (CDPH)
- 29 Interview Guidance for a Criminal and Epidemiological Investigation
- b. Surveillance**
- c. Laboratory**
 - 1 Laboratory Submission Forms
 - 2 Laboratory Testing Protocols
 - 3 Laboratory Detection Capabilities (Rapid (PCR) or non-rapid method format)
 - 4 Protocol for Handling White Powders (as hazards to be tested and potential evidence)
 - 5 Chain of Custody Forms
 - 6 Lab Forwarding Procedure
 - 7 Lab Testing Surge Acceptors
 - 8 Lab Influenza Testing Capabilities and Supplies
 - 9 Lab Personnel for IDER
 - 10 MLAB Access Instructions
 - 11 Preventive Maintenance
 - 12 SFDPH Public Health Laboratory IDE Agent Identification Capabilities
 - 13 SFDPH Public Health Laboratory Capabilities
 - 14 Laboratory Guidance for a RAT Disease
 - 15 San Francisco Sentinel Labs Contact Information
- d. Biological Detection Monitors**
 - 1 Incubation Period of BioWatch Agents
 - 2 Local Profile of BioWatch Agents
 - 3 BDS Exposure Criteria and Groups
- J Data**
 - 1 ICOMS User Manual Shortcut
 - 2 Sample DOC Data Request Policy and Procedures
- a. Active Surveillance**
 - 1 Active Surveillance Protocol - SFGH
 - 2 SFDPH Active Surveillance Macros SAS Program
 - 3 SFDPH Active Surveillance Read in SAS Program
 - 4 SFDPH Active Surveillance Outpatient Read in SAS Program
 - 5 SFDPH Active Surveillance Admits Read in SAS Program
 - 6 SFDPH Run Active Surveillance SAS Program
 - 7 Description of Active Surveillance at SFGH
- K Logistics**
 - a Personnel**
 - 1 Staff Staging Area Manual
 - b Supplies**
 - 1 Inventory and Resource Tracking System
 - 2 DPH Inventory
 - c Facilities**
 - 1 IDER Set Up Manual
 - d Communication Equipment**
 - 1 STARS Operation Manual
 - 2 800 Mhz Radio Operating Instructions
 - 3 Creating and Sending Group Vociemails
 - 4 AT&T Conference Call Instructions
 - 5 Language Line Instructions
 - 6 J-Blast Fax Instructions
 - 7 Protocol and MOU for contacting 311
 - 8 HAND Protocol and How-To Guide
 - 9 Telephone Information Line Instructions & Scripts
 - 10 311 Communication Plan

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11 911 Communication Plan

12 911 BDS Protocol

e Information Technology

1 IDER e-mails

2 CDCP Group E-mail Instructions

3 IDER Email Password

4 IDER Email Rules

5 CDCP Website Manual and Protocols

6 CDCP Website Vendor Contact Info & Passwords

7 Bulk Email Instructions

L Finance

a. Procurement

1 Flowchart of Procurement Mechanisms

2 Procurement and Cost Unit Tracking Spreadsheet

3 Instructions on completing blanket purchase orders and releases against term contracts

4 Blanket Purchase Order and Release Against Term Contracts Form

5 Instructions on completing one-time purchase orders

6 One-time purchase order form

7 Controller's Office Chart of Accounts

8 References from CCSF Office of Contract Administration's Rules & Regulations Pertaining to

9 Emergency Invoice List CDCP

b. Cost Tracking

c. Time Tracking

1 Personnel Time Tracking Report Template

d. Claims

M Continuity of Operations

1 CD Control Medical Epidemiologist Notification of Mission Critical Diseases