

APPENDIX H: TRACKING LOG

Immunization Data Collection Tool

Facility Name: Women's Health Center

Number of Patients: 8

Contact Name: Suzanne Smith, MA

Contact Phone Number: 555-555-1234

Data Tracking Period if applicable (ex: 1/1/2014 – 1/1/2015): _____

Patient Name	Medical Record Number	Date Tdap received xx/xx/xx	Week of Pregnancy Tdap received	Tdap received at other location	Reasons for lack of vaccination				
					Tdap ordered but not received	Patient refused Tdap	Contraindication to Tdap	Tdap not offered	Tdap not administered for other reason
M	xxx	3/31/15	32	x					
N	xxx	2/2/15	35	x					
O	xxx	0							x
P	xxx	0				x			
Q	xxx	0					x		
R	xxx	0						x	
S	xxx	3/12/15	37	x					
T	xxx	0						x	

Summary Calculations

	Calculation	Result
Total patients	Count	8
Patients without contraindication to vaccination	Count	7
Total patients vaccinated	Count	3
Patients vaccinated during weeks 27-36	Count	2
Percentage total patients vaccinated	$(3/7)*100$	43%
Percentage vaccinated during weeks 27-36	$(2/7)*100$	29%

TRACKING LOG (EMPTY TEMPLATE)

Immunization Data Collection Tool

Facility Name: _____

Number of Patients: _____

Contact Name: _____

Contact Phone Number: _____

Data Tracking Period if applicable (ex: 1/1/2014 – 1/1/2015): _____

Instructions: Yes = 1, No = 0 if using excel provided spreadsheet to aid in summation calculations. If printing out this table, can check boxes as appropriate.

This excel spreadsheet has built in analysis capabilities including calculations of vaccination rates and sums. You may also print out sheets for staff to fill in then input the data into the excel file later.

Patient Name	Medical Record Number	Date Tdap received xx/xx/xx	Week of Pregnancy Tdap received	Tdap received at other location	Reasons for lack of vaccination				
					Tdap ordered but not received	Patient refused Tdap	Contraindication to Tdap	Tdap not offered	Tdap not administered for other reason

Summary Calculations

	Calculation	Result
Total patients		
Patients without contraindication to vaccination		
Total patients vaccinated		
Patients vaccinated during weeks 27-36		
Percentage total patients vaccinated		
Percentage vaccinated during weeks 27-36		

Links to customizable templates from the appendices can be found at www.sfdcdp.org/tdaptoolkit.